Matheson, Aaron

	Name	Description	Duration
	Dyslexia Awareness: Part 2, in partnership with Made By Dyslexia Completed on: 12/1/2021	Our Dyslexia Awareness course is our essential course for ALL teachers and parents. Part 2 teaches you foundational approaches for literacy, maths, emotional impact, memory, organisation, concentration and technology.	1 hour
	Microsoft Education Insights: Leveraging data for action Completed on: 12/1/2021	This course introduces educators to the power of Insights. Participants will learn about specific features of Insights and how to leverage the tools to facilitate continuous cycles of feedback for the overall enhancement of the digital learning environment.	1 hour
	Support reading fluency practice with Reading Progress Completed on: 11/19/2021	With Reading Progress in Microsoft Teams students build fluency through independent reading practice, educator review, and educator insights. Recordings allow educators to check student progress regularly while freeing time for active instruction.	0.6 hours
	Automate scheduling with Microsoft Bookings Completed on: 11/19/2021	Microsoft Bookings helps educators save time and increase automation in their day-to-day tasks. Automate scheduling meetings and events—in person, online, one-to-one, and one-to-many. Bookings automates the back-and-forth communication needed for scheduling so time is given back to educators, staff, learners, and parents.	0.9 hours
	Enrich the learning experience in Edge browser Completed on: 8/1/2021	With Microsoft Edge educators and learners organize research using Collections, separate home and school activities with browser profiles, write on screenshots and PDFs with digital inking, and create interactive experiences using web capture.	1 hour
	Making the most of Teams in the classroom Completed on: 12/14/2020	In this course, you will get an overview of Teams and how it can be used for effective teaching and learning in the classroom.	1 hour
	Introduction to OneNote Completed on: 10/6/2020	In this interactive teacher's guide, you will learn how to get started with OneNote. You see how to work with Class Notebooks, section, and pages; how to take and share linked notes and import/export content, and how to use OneNote with Outlook and draw in notebooks.	0.8 hours

Matheson, Aaron

	Name	Description	Duration
	Hybrid learning strategies for success Completed on: 10/6/2020	This learning path introduces educators to the hybrid learning model. Educators will learn about the five elements of hybrid learning, how to implement them, and how to utilize Microsoft Teams to create a dynamic learning environment for their students. Educators will also see how hybrid learning can be implemented at a variety of age levels, and which Microsoft tools fit the structure best.	4 hours
	Hybrid learning for the adolescent learner Completed on: 10/6/2020	This module expands upon the introduction course for hybrid learning, with a specific focus on creating a dynamic learning experience for students in grades 6-12. Secondary educators will focus on the fundamentals of using Microsoft Teams to create a comprehensive and collaborative hybrid classroom designed for adolescent learners.	1 hour
	Hybrid learning in the intermediate classroom Completed on: 10/6/2020	This module provides educators ways to use hybrid learning in the intermediate classroom. It expands on the hybrid learning introduction module by focusing on the needs and understanding of the learners in the intermediate grade levels. A specific focus is on creating opportunities for choice, autonomy, and collaboration. It demonstrates how Microsoft Teams, with other Microsoft digital tools, can be designed to be the hub for the intermediate learner.	1 hour
	Continue the learning with the digital classroom and student voice Completed on: 10/6/2020	This learning path guides educators to discover new ways to use the amazing tools provided to them. This course focuses on taking the tools educators already know and provides practical ways for them to be used in new and engaging ways. This learning path does not need to be followed in order.	5 hours
	Digital Inking with Surface Completed on: 10/6/2020	The Digital Inking with Surface course shares ideas and strategies for using inking technology seamlessly with a classroom. Improving student retention and comprehension through note taking, sketching, annotating and doodling is discussed and the course highlights using a digital pen with math, coding and productivity applications.	1 hour
	Beyond the basics with Flipgrid Completed on: 10/6/2020	Go beyond the basics in this module as you learn how to integrate Flipgrid into your classroom through some of the more advanced features of the platform. This module is designed for educators of all subject areas, early grades through higher education, who want to empower Student Voice and already have a working knowledge of Flipgrid.	1 hour

Matheson, Aaron

	Name	Description	Duration
	Getting started with Office 365 and Windows Completed on: 10/6/2020	Are you brand new to Office 365 for education? Get up and running quickly with the tools that will equip your students for success today and tomorrow. Microsoft Teams, OneNote, and Forms will allow you to build a collaborative classroom that empowers learners to work together, access resources and for you to quickly assess their learning and provide individualized feedback.	4 hours
	Getting started: Digital classroom and student voice Completed on: 10/6/2020	This learning path prepares educators to begin using technology with their classroom. Each of these courses provide easy-to-follow steps to learn the tools and get started with students right away. Educators will discover ways to encourage students to engage in the content and find agency with the tools provided.	3.5 hours
	Continue the learning with Office 365 and Windows Completed on: 10/6/2020	This learning path guides educators to discover new ways to use the amazing tools provided to them. These courses focus on providing access for each student and creating learning environments for learner success. This learning path does not need to be followed in order.	4.5 hours
	Blended approaches for a modern learning environment Completed on: 10/5/2020	This learning path focuses on using Microsoft Teams to engage with students in remote and hybrid learning environments. Discover ways to utilize Teams to support all learners in different types of learning environments. Educators will find the best ways to connect with their students no matter the learning model.	5 hours
	Hybrid learning in the primary classroom Completed on: 10/5/2020	This module expands upon the introduction module for hybrid learning, with a specific focus on creating a dynamic learning experience for students in primary grades. Primary grade educators will focus on the fundamentals of using Microsoft Teams as a centralized hub to create a comprehensive and collaborative hybrid classroom designed for primary-age learners.	1 hour
	Hybrid learning: A new model for the future of learning Completed on: 10/5/2020	This module introduces educators to the hybrid learning model. Educators will learn about the five elements of hybrid learning, how to implement them, and how to use Microsoft Teams to create a dynamic learning environment for their students.	1 hour

Microsoft | Educator Center

Matheson, Aaron

	Name	Description	Duration
	Master Microsoft Teams for remote learning Completed on: 9/14/2020	Microsoft Teams is the communications and collaboration hub within Microsoft 365 – an essential tool for remote learning. The training courses below will help you master Microsoft Teams and enable you to teach other educators. Each course comes with resources and teacher training packs as well as a quiz to test knowledge.	5 hours
	Collaborate faster using Microsoft Teams for higher education staff Completed on: 9/14/2020	Microsoft Staff and PLC Teams provide the perfect location to work with colleagues on projects, curriculum adoptions, and even university-wide initiatives. Administrators can communicate and collaborate with their faculty in one location. Policies and procedures, forms, instructions for various tasks and responsibilities, and more can all be shared within Teams for quick access. Teams supports online meetings with screen share and whiteboard annotation that can be recorded, automatically saved, and transcribed in Stream. Whether your colleagues are down the hall or in another building across town, Staff and PLC Teams support collaboration among educators.	1 hour
	Deliver Powerful Learning Moments with Pear Deck Completed on: 9/14/2020	Pear Deck was founded by educators on a mission to help teachers create powerful learning moments for every student, every day. With solutions rooted in active learning and formative assessment, we make it easy to connect with learners of all ages and abilities. Transform static presentations into engaging classroom conversations with Pear Deck's Add-in for PowerPoint Online. And try the Microsoft Teams integration for a seamless classroom experience.	1 hour
	Fostering a dynamic remote learning environment with student-centered tools Completed on: 4/28/2020	In this 3-course series, teachers and administrators will learn how pedagogy needs to shift from the techniques uses in a face-to-face environment and how Office 365 and Microsoft Teams can be leveraged to empower student-centered learning in the remote classroom.	3 hours
	Accessibility, special education, and online learning: Supporting equity in a remote learning environment Completed on: 4/28/2020	Learn to teach with the accessibility tools in Windows 10, Office 365, and apps including Teams, Immersive Reader, Math Tools, Word, Translator, and OneNote. Dive deep into areas of student need to learn about specific opportunities and considerations for special education and online learning.	1 hour

Matheson, Aaron

	Name	Description	Duration
	Keep students engaged: Build strong student/teacher connections in a remote learning environment Completed on: 4/28/2020	This module provides educators practical ways to organize their remote learning experience in order to foster strong connections between students and teachers and to keep students engaged. Educators will learn how to use Microsoft Teams, Stream, OneNote Class Notebook, and Flipgrid to engage students and foster connections with the school community from afar.	1 hour
	Staying connected with remote learning through Microsoft Teams and Office 365 Completed on: 4/28/2020	Are you moving from a face-to-face classroom to an online/remote learning experience? This module explores the considerations, procedures, and planning that administrators and educators will need to examine in preparation for a remote learning experience. As you complete the module, you can use an Action Plan template to guide your work and document your school's plan for remote learning.	1 hour
	Presentation Design 101: How to create visual slides with impact Completed on: 1/27/2020	A free comprehensive course for non-designers on how to combine text and images like a pro. Full of visual examples, cheat sheets and case studies, this step-by-step visual guide will show you practical design tricks for creating visual slides that complement your oral message.	10 hours
	Presentation Design 101: How to create visual slides with impact Completed on: 1/27/2020	A free comprehensive course for non-designers on how to combine text and images like a pro. Full of visual examples, cheat sheets and case studies, this step-by-step visual guide will show you practical design tricks for creating visual slides that complement your oral message.	5 hours
	How to create effective charts and diagrams Completed on: 1/27/2020	Learn how to make the key points in your charts and graphs stand out. Learn about the types of conceptual diagrams you can use to visualize your information.	1 hour
	How to use video and animation effects Completed on: 1/27/2020	Learn how to effectively use video and animation effects in your presentations to draw viewers' attention to key points on your slides. You'll learn how to use video backgrounds, cinemagraphs and animation to convey complex information. Also, learn how to create scenes instead of isolated slides and use animation to reinforce main points.	1 hour

Microsoft | Educator Center

Matheson, Aaron

	Name	Description	Duration
★	**How to choose the right colors and create visual hierarchy** Completed on: 1/23/2020	Useful tips for choosing harmonious and impactful color schemes that have the power to set the tone for your presentation. By the end of this lesson, you'll learn the main types of color combinations, how to choose high-contrast color schemes and create your own custom color combinations, as well as how to achieve visual hierarchy to lead viewers' eyes to focal points.	1 hour
★	**How to combine text and images like a pro** Completed on: 1/23/2020	Practical tips on how to transform bullet-ridden slides into visual ones and handle text like a designer, as well as how to use images like a pro and combine text and images.	1 hour
★	**What to do before designing your presentation** Completed on: 1/10/2020	A lesson on how to get a clear idea of your presentation's main message. It covers the three ingredients of a successful presentation, how to hone in on your main message using visual brainstorming, audience journey maps and audience personas.	1 hour
	Microsoft Imagine Academy Completed on: 1/9/2020	Learn about the Microsoft Imagine Academy program which provides educational institutions with access to a full curriculum solution for teaching technology courses and learning tools that help teachers gain technology skills, and helps students to achieve success through employability and industry certification.	0.5 hours
	Creativity in the classroom Completed on: 1/9/2020	When teachers mix creativity in with the curriculum, not only does engagement increase, but students then have the chance to innovate. Additionally, creativity includes communication opportunities and contributes to the social-emotional growth of the students. These courses will help you learn how technology can be leveraged to infuse creativity into learning.	5.2 hours
	Minecraft and Redstone Completed on: 1/9/2020	Minecraft: Education Edition empowers educators and students to engage in student-centered, collaborative, and global environments. Through this course, participants will dive into the circuitry capabilities of Redstone by viewing demonstrations and detailed directions about how to implement these features. This course shares many tips, advice, and resources for educators and students who are new to Minecraft, or those who need a refresher on controls, crafting, and basics of the game.	1 hour

Matheson, Aaron

Name	Description	Duration
Computational thinking and its importance in education Completed on: 1/9/2020	Computational Thinking is a way of thinking about problems, similar to mathematical thinking or scientific thinking. But it is slightly different than those methods of thought. The problems being solved with computational thinking can leverage the power of technology, like software. This module is designed for all educators from all subject areas who would like to know more about computational thinking and how it can be applied within cross-curricular educational settings.	1 hour
Working with Digital Storytelling in the STEM-subjects through silent videos Completed on: 1/9/2020	This course will give you a deeper understanding of why digital storytelling is beneficial for learning and how you could use silent videos created in the Sensavis Win 10 app to make learning in STEM subjects more accessible, fun and exciting for all students.	0.8 hours
Introduction to Paint 3D Completed on: 1/9/2020	Whether you're an artist or just want to try out some doodles, Paint 3D makes it easy to unleash your creativity and bring your ideas to life! As part of Windows 10, you have a new, free, built-in app called Paint 3D that allows you to unleash your creativity. Anyone can experience, create, and share in a new dimension. Learn how you and your students can make 3D masterpieces or 2D scenes, all with a stroke of your digital pen. You will also learn how to access an online 3D community, Remix 3D, to pull and remix models from within the Paint 3D app!	1.5 hours
How to Infuse Computational Thinking in your Teaching with Maker Challenges Completed on: 1/8/2020	Learn how to run your own Maker Challenge with this course and earn 500 points!	0 hours
Student-centered learning Completed on: 1/8/2020	Support the success of your students with tools and resources to help them be their best selves, share their voice, and collaborate. A student-centered classroom is built on student autonomy/agency, the artful facilitation of learning by the teacher and plenty of conversation between students and teachers about learning.	4.5 hours

Matheson, Aaron

	Name	Description	Duration
	Problem-Based Learning Completed on: 1/8/2020	Problem-based learning (PBL) has become an integral part of the 21st century classroom. When students are faced with solving ill-structured, open ended, messy problems, they are pushed to think more critically and work collaboratively. Many Microsoft tools help support problem-based learning. This course has been developed to help you understand what PBL is and how to plan and implement a problem-based-learning experience in your classroom.	1.5 hours
	Level up with Office 365 and Windows Completed on: 1/7/2020	Now that you are up and running with Microsoft Teams, OneNote and Forms, empower every voice with Flipgrid and provide real-time feedback using class Teams and class notebooks. Turn your classroom into a dynamic learning environment that allows you to know how each student is progressing.	3.5 hours
	Engage and amplify with Flipgrid Completed on: 1/7/2020	Integrate Flipgrid into your classroom to empower student voice. Educators of all subject areas, early grades through higher education, explore Flipgrid ideas and resources from educators around the world.	1 hour
	Crafting a collaborative learning environment with Class Teams Completed on: 1/7/2020	Microsoft Class Teams enables teachers to collaborate with students while seamlessly integrating assignments, assessments, and applications directly into the Team	0 hours
	Getting started with Office 365 and Windows for leadership Completed on: 1/7/2020	Are you brand new to Office 365 for education? Get up and running quickly with the tools that will equip you and your staff for success. Microsoft Teams, OneNote, and Forms will allow you foster collaboration amongst the educators in your school or system, ensure that the right information is easily accessible so that your educators can focus on the learning of your students.	5.5 hours
	Supporting learning initiatives with Staff Teams Completed on: 1/7/2020	Learn how Microsoft Staff Teams can be used by administrators, leaders, and teachers to collaborate on school initiatives.	1 hour

Microsoft | Educator Center

Matheson, Aaron

	Name	Description	Duration
	The Student Teacher Education Program Completed on: 1/7/2020	The Student Teacher Education Program (STEP) is designed to prepare pre-service teachers and/or teachers who are new to integrating technology to be successful in using technology tools to create learning environments that empower students to be independent and creative learners, build reading, language and STEM skills, and prepare them for their futures. Additionally, they will have the skills and understanding of how technology can be leveraged to transform their time spent outside teaching planning and assessing, so they will have more time to focus on their students	35.2 hours
	21st Century Learning Design Completed on: 1/7/2020	21st Century Learning Design (21CLD) for Educators is a collection of 8 courses with 4-6 lessons in each course. This learning path provides teachers with clear and practical ways to develop 21st skills using digital technologies with their students. Through a collection of Office Mix Lessons, 21st Century Learning Design for Educators builds on the research methodology providing a collaborative, practice-based process to help educators transform how they design enriching learning activities for their students. The complete series of 8 courses consists of 20 hours of Office Mix Lessons, video and self-assessment materials. Educators have the opportunity to actively participate in the course by sharing their materials and by engaging in ongoing discussion as part of a community of learners.	20 hours
	Embed 21st century skills with 21st century learning design Completed on: 1/7/2020	Implement 21st century skills and learning into classes using 21CLD for lesson design. Practical activities help educators reflect on their practice and that of other educators.	1 hour
	Deepen educational experiences with the 21CLD ICT for learning dimension Completed on: 1/7/2020	Information and communication technologies (ICT) have become a common part of all areas of life, including education. But the use of ICT in education is too often limited to the mere consumption of information and ideas. This module highlights the need to use ICT to transform learning experiences and create and design new information and ICT products.	3 hours
	Innovate learning with the 21CLD real-world problem solving and innovation dimension Completed on: 1/7/2020	Real-world problem solving and innovation are skills that are integral to living and working in the 21st century. Educators must provide young people with opportunities to engage in real-world problems and to apply their solutions or ideas in practice. This module defines what we mean by problem solving and the dimensions that must be present in such activities.	3 hours

Matheson, Aaron

	Name	Description	Duration
	Develop learner executive function with the 21CLD self-regulation dimension Completed on: 1/6/2020	Self-regulation occurs when learners consciously organize, monitor, evaluate, and ultimately take control of their learning. As self-regulation is crucial to their future success in the workplace, it's our responsibility as educators to help our young people build and develop self-regulations skills. This course introduces the concept of self-regulation and teaches educators how to design learning activities to help learners develop this important skill.	3 hours
	Develop critical thinking skills with the 21CLD knowledge construction dimension Completed on: 1/6/2020	Knowledge construction provides a rationale for giving young people an opportunity to move beyond memorizing facts and to develop their critical thinking and reasoning skills. This course introduces educators to the dimension of knowledge construction which helps learners build deep knowledge that they can transfer and apply in practice.	3 hours
	Improve communication skills with the 21CLD skilled communication dimension Completed on: 1/6/2020	Skilled communication in the 21st century learning dimensions refers to the ability of individuals to communicate clearly using oral, written, and non-verbal means. Society now requires that everyone has these abilities, because the demands of social relations and the global economy call for a much more diverse set of communication skills. This module introduces the concept of skilled communication and supports educators in designing learning activities to help young people develop this important skill.	3 hours
	Practice collaborative skills with the 21CLD collaboration dimension Completed on: 12/10/2019	This course explores the broader meaning of collaboration and educators' understanding of it. In today's workplace young people are expected to collaborate. This course helps educators design learning activities that will help learners to develop collaboration skills. It also introduces the levels of collaboration which are: learners working in groups or pairs, sharing responsibility, making substantive decisions together, and working interdependently.	3 hours
	Introduction to Skype in the Classroom Completed on: 12/4/2019	Learn how to connect your classroom to the world!	1 hour
	PDLN connect, communicate and collaborate Completed on: 11/8/2019	This course is designed by PD Learning Network. Course highlights classrooms that have established norms for cooperation and collaboration and help kids to develop 21st century skills.	1 hour

Microsoft | Educator Center

Matheson, Aaron

	Name	Description	Duration
	Transform learning with 21st century learning design Completed on: 11/8/2019	This course introduces the concept of 21st century learning design and the skills our learners need to be prepared for life and work in the 21st century: • Knowledge construction • Collaboration • Real-world problem solving and innovation • Skilled communication • Self-regulation • Information and communications technology (ICT) for learning We will explore what learning looks like in the 21st century and how innovative teaching practices can support the development of these important skills.	1 hour
	Office 365 Teacher Academy Completed on: 11/8/2019	Office 365 provides the right environment for better learning outcomes. In this learning path, educators will learn how to become more innovative with cloud-based tools, regardless of the device they use. In this course, learn how to use basic features of Office 365 including Microsoft Teams, OneNote, Sway, Microsoft Forms, Office Online and OneDrive.	12.1 hours
	Reimagine the Writing Process with Microsoft in Education Completed on: 11/8/2019	Successful writers are not born, they learn by doing. They develop, practice, reflect and grow. The writing process is being reimagined with tools like Minecraft, Word and OneNote. Join Microsoft Educators as they show you how teaching the writing process has evolved to fit every type of learner.	1 hour
	OneNote teacher academy Completed on: 11/8/2019	Create lesson plans, assessments, and learning activities with OneNote tools. Students and educators collaborate using OneNote Class Notebook. Staff members collaborate using OneNote Staff Notebook.	4.2 hours
	Inclusive Classroom Specialization Completed on: 11/8/2019	It is important to build and provide accessible content, to empower students to access the content in the way that best meets their needs and to provide personalized learning experiences. The courses in this specialization will prepare teachers to meet the needs of all learners in the classroom.	9 hours
	Working with a visual learning tool (Sensavis)	This course will give you a deeper understanding of why visual learning is important and how you could use a tool like Sensavis Visual Learning Tool in your teaching. Sensavis Win 10 app is an interactive, visual learning tool that makes learning fun and exciting. It is flexible, and allows the teacher to use the specific terminology, level and pace which is suitable for each student group. It makes it easier for students to learn by visualizing the abstract and complex. The tool contains content within biology, chemistry, physics, mathematics, geography, and engineering.	1 hour

Matheson, Aaron

Name	Description	Duration
Amplifying Student Voice Completed on: 11/8/2019	Amplifying Student Voice -course will explore the critical role of student voice in transforming your students, classroom, school, and community through building confidence, respect, and empowerment. It further looks at designing learning environments that encourage students to share their perspectives, experiences, and cultural backgrounds as illuminated by contemporary research, integration strategies, and authentic classroom stories. Three innovative platforms to amplifying and democratizing student voice in the modern classroom are being studied: Skype in the Classroom, Flipgrid, and Sway.	1 hour
Managing class workflow with Microsoft Teams Completed on: 11/8/2019	This course is designed to provide teachers a way to assign and collect work, give quick assessments, peek into student journals, and deliver flipped lessons with ease.	1 hour
Flipped instruction with PowerPoint Recorder Completed on: 11/8/2019	This module teaches how to use PowerPoint Recorder to flip instruction, provide content for students outside of class, and help improve student outcomes.	0.7 hours
Staff Teams for effective leadership and saving time Completed on: 11/8/2019	Staff Teams for effective leadership is a course that has been designed to assist school leaders in setting up a Team and Staff Notebook while allowing you to bring your already created files and documents into this efficient work environment.	1 hour
Independent learning with math tools in OneNote Completed on: 11/8/2019	Educators will understand how the OneNote Math button allows students to see the steps to solve an equation and helps them become independent learners.	1 hour
Skills for the Future, Voice, and Collaboration Completed on: 11/6/2019	Students can build future skills and social and emotional skills for success in school and in life. This learning path will show how you can teach with tools and resources to help students develop their voice and collaboration capabilities.	3.8 hours

Matheson, Aaron

	Name	Description	Duration
	Microsoft Teams Course 1: All about Teams (presenter-led training) Completed on: 11/6/2019	The All About Teams course introduces teachers to the basics of Microsoft Teams, readying them for collaboration with others and initiating the conversation about instructional use of the platform. In the Presenter's and Participants' packages, you'll find just about everything you need to facilitate a collaborative teacher training session. Just bring your presentation A-game (we know you always do). We've got planning and organization covered.	2 hours
	Conclusion: Office 365 Teacher Academy Completed on: 11/6/2019	The last step in completing the Office 365 Teacher Academy Learning Path. Complete the assessment, and you will earn your badge!	0.2 hours
	Developing workforce ready skills in Office Online Completed on: 11/6/2019	Innovative educators are always working to improve their practices and "make what's next" in light of emerging educational trends and the latest technologies. With the ever-changing landscape of technology and careers, best practices require teachers to continually transform their lessons and their teaching methods to ensure their students are college and career ready. In this course you will learn how Office Online • aids educators in the creation of innovative lessons • allows students to collaborate • allows students to create products as if they were already in the workforce.	1 hour
	Introduction to OneNote Teacher Academy Completed on: 10/31/2019	This is the last step in completing the Office 365 Teacher Academy Learning Path. Complete the assessment, and you will earn your badge!	1 hour
	Creating a digitally inclusive learning community Completed on: 10/31/2019	In a world where everything (from banking to benefits, shopping to government services) is online, it is essential that schools create a digitally rich learning environment that supports the needs of every learner. Achievement for All is a leading educational charity that enables all children and young people to succeed regardless of background, challenge or need. In a partnership with Microsoft, we offer a learning path that will create a more digitally inclusive school community, unlocking progress and achievement for all children.	6 hours
	Developing a Digitally Literate Curriculum Completed on: 10/31/2019	Rather than 'rush to innovate', this course encourages you to pause for a moment, consider the needs of individual or groups of learners, then align curriculum delivery and development to meet their needs: child-centered innovation.	1 hour

Matheson, Aaron

	Name	Description	Duration
	Developing a Digitally Literate Pedagogy Completed on: 10/31/2019	Before developing a rich digitally literate classroom, we must ensure that we are digitally literate ourselves! Teachers can easily be left behind as technology takes massive leaps forward. Learn to embrace change and look for opportunities to exploit the available digital resources to the max.	1 hour
	Developing a Digitally Literate Learner Completed on: 10/31/2019	Digital Literacy is a set of fundamental life skills as well as a body of knowledge. This course gives you an opportunity to reflect on a young person's learning journey: the progressive growth of digital competency, from pre-school to adulthood.	1 hour
	Assistive Technologies Completed on: 10/31/2019	This course brings together the thinking promoted within the "Creating a Digitally Inclusive Learning Community" pathway including understanding the social model for disability and the principals of universal design, looking from the perspective and perceptions of a learner, case studies of effective practice and tips for safeguarding young people with special education needs when using web-based technologies.	1 hour
	Inclusive Classroom Foundation Completed on: 10/31/2019	Empowering every student to achieve more means each student must have access to the content to best meets their needs. The courses in this path will prepare teachers to meet the needs of all learners in the classroom.	9 hours
	Literacy Tools for Inclusive Classrooms (presenter-led training) Completed on: 10/31/2019	The Literacy Tools for Inclusive Classrooms course introduces teachers to the Immersive Reader and Dictate tools. This course is designed to help educators learn how to leverage digital literacy tools to support their students' reading, writing, and fluency development. In the Presenter's and Participants' packages, you'll find just about everything you need to facilitate a collaborative teacher training session. Just bring your presentation A-game (we know you always do). We've got planning and organization covered.	4 hours
	Introduction to Inclusive Digital Literacy Completed on: 10/31/2019	How can we equip every young person (especially those with special education needs and disabilities) to be digitally literate in a world where government, banking, insurance, shopping is all on-line... as well as much of our social and leisure lives too? This course attempts to set the scene for your education setting's development of digital literacy, whatever your starting point.	1 hour

Microsoft | Educator Center

Matheson, Aaron

Name	Description	Duration
MIE Trainer academy Completed on: 8/13/2019	The Microsoft Innovative Educator (MIE) Trainer academy exposures trainers to Microsoft tools that support student-centered learning based on authentic problems and projects while aligning to 21st Century Skills, NETS-S, and Common Core standards.	8 hours
Experience Bing for education Completed on: 8/13/2019	In this course, you will learn about safe search, discover free lesson plans provided by Bing, learn how to improve your search skills, find out about Bing has Answers and Bing Pulse. To successfully complete this course, you must pass the assessment with at least 80% of the questions answered correctly.	1 hour
Windows 10 Anniversary Update Completed on: 8/13/2019	In this course, you will learn about the different ways Windows 10 Anniversary Update can enhance teaching and learning by providing ways for teachers to utilize technology in more interesting and dynamic ways. Windows 10 also puts the power of learning in the hands of students - creating more opportunities to create, collaborate and show their learning in a variety of ways.	1 hour
Windows 10 for education Completed on: 8/13/2019	Create a world of tomorrow in your classroom with easy to set up devices and apps, amazingly integrated tools for learning, and features that engage all types of learners. This course will review the best of Windows 10 for education. Educators completing this module will feel comfortable getting started with Windows 10, using universal apps, inking and interacting with various types of content, and setting up new classroom devices.	1 hour
Digital storytelling with Microsoft Sway Completed on: 8/13/2019	By allowing teachers and students to focus on content and not worry about format, the Digital storytelling with Microsoft Sway module shows how Sway can be used to capture and share digital stories that need to be told in and around classroom activities.	1 hour
MIE Trainer: Trainer Academy Completed on: 8/13/2019	The Microsoft Innovative Educator (MIE) Trainer Academy is designed for teacher trainers and people responsible for training educators on the integration of technology in the classroom. This course gives an overview of the MIE Trainer program, program details, and the steps for becoming an MIE Trainer or MIE Master trainer.	1.3 hours
Microsoft in Education Completed on: 8/13/2019	The Microsoft in Education learning path is a set of introductory courses to get you started on our suite of Microsoft tools for teaching and learning.	0 hours

Matheson, Aaron

	Name	Description	Duration
	OneNote Class Notebook: A teacher's all-in-one notebook for students Completed on: 7/30/2019	OneNote Class Notebook is platform for teachers to prepare instructional material and collaborate with students. Create a Class Notebook and build instructional content to use with students.	1.6 hours
	Accessibility tools: Meeting the needs of diverse learners Completed on: 7/30/2019	After concluding the "inclusive classroom foundation" learning path, you will continue your road to understanding what an inclusive classroom and inclusive educator are, how to develop digitally literate learners, pedagogy and curriculum and how assistive technologies and accessibility tools can help you meet the needs of all of the learners in your classroom.	1 hour
	Training teachers to author accessible content Completed on: 7/30/2019	Everyone should have access to all educational materials in your classroom. This course will provide information on the importance of creating accessible documents, creating new and revising old Word, OneNote and PowerPoint documents so they are accessible to everyone. Translator and Office Lens as key tools for creating accessible content for all learners	1 hour
	Empower every student with an inclusive classroom Completed on: 7/30/2019	This module is designed for educators of all subject areas who want to empower students to utilize tools to unlock their full potential by addressing a diversity of needs.	1 hour
	Streamline efficiency with Office 365 apps Completed on: 7/30/2019	Office 365 provides the right environment for better learning outcomes. In this introduction to Office 365, educators will learn how to become more innovative with cloud-based tools, regardless of the device they use. This course is aimed at educators for whom Office 365 is relatively new and who are looking to implement solutions to classroom problems right away. With Office 365, educators will learn how to become more innovative with cloud-based tools, regardless of the device they use.	1 hour
	Transform Learning with Microsoft Teams Completed on: 7/30/2019	Learn the basics of teaching students with Microsoft Teams for communication and collaboration, streamlined file sharing, and Class Notebooks. In Teams, bring all of the tools of teaching and learning together in one place.	1 hour

Microsoft | Educator Center

Matheson, Aaron

	Name	Description	Duration
	OneNote Staff Notebook: Tools for staff collaboration Completed on: 7/29/2019	Collaborate with colleagues or staff using OneNote. OneNote Staff Notebooks have a personal workspace for every staff member or teacher, a content library for shared information, and a collaboration space for everyone to work together.	0.8 hours
	Deploying Office 365 for Education Completed on: 7/29/2019	This course is designed to help schools get up and running with Office 365 for Education. Office 365 gives schools a free set of cloud services including everything from email and document storage, to innovative apps for teaching and learning.	0.8 hours
	Create authentic assessments with Microsoft Forms Completed on: 7/29/2019	Use Microsoft Forms for surveys, quizzes, and polls in classes to increase student engagement and voice. Office 365 helps streamline and save time managing learning assessments with Forms in Teams and OneNote. Excel can extend analytics on Forms data.	0.9 hours
	Introduction to Microsoft Teams – the digital hub for educators and students Completed on: 7/29/2019	Microsoft Teams is a digital hub that brings conversations, content, and apps together in one place. Educators can create collaborative classrooms, connect in Professional Learning Communities, and communicate with school staff all from a single experience in Office 365 for Education. This course will provide educators with the necessary steps for getting up and running with Microsoft Teams.	0.8 hours
	Get started with OneNote Completed on: 7/29/2019	Make learning more powerful and dynamic with Microsoft OneNote digital notebooks. Use OneNote to compile and organize information, research, and content; support research, collaboration, note taking, journaling, and reflection.	0.8 hours
	Digital Citizenship Completed on: 7/29/2019	In this course, gain access to the Digital Citizenship educator toolkit and OneNote notebook. The toolkit comes with lessons and resources for your classroom so that you can teach digital citizenship. Once you have gone through the materials (found in the 2nd module of the course), take the quiz to earn your badge!	0.5 hours

Microsoft | Educator Center

Matheson, Aaron

	Name	Description	Duration
	The inclusive educator Completed on: 7/28/2019	Welcome to the Inclusive Educator Learning Path. The materials presented here have been developed in a partnership between Microsoft and the UK-based education charity Achievement for All (https://afaeducation.org/) The learning path includes courses that emphasize the importance of building and providing accessible content, to empower students to access the content in the way that best meets their needs and to provide personalized learning experiences. The courses in this specialization will prepare teachers to meet the needs of all learners in the classroom.	1 hour
	Dyslexia Awareness: Part 1, in partnership with Made By Dyslexia Completed on: 7/28/2019	Microsoft and Made By Dyslexia have a shared mission to empower every person with dyslexia to reach their potential, and we have partnered to create tools to help make this happen. Empowering teachers, educators, and parents with knowledge is the first step to unlocking this potential, so we are working together to create free training which will be available globally on the Microsoft Educator Community. This course will provide essential insight into dyslexia, which we believe all educators and parents should have.	1 hour
	Microsoft in the Classroom final assessment Completed on: 11/13/2017		0 hours